

Volunteer Rights & Responsibilities

As a volunteer it is your right:

- To be assigned a meaningful task
- To work in a friendly, clean, and safe environment
- To ask questions about your task
- To be treated with respect and kindness at all times by every member of the organization
- To offer input and feedback to the organization about the job or task you are performing

As a volunteer it is your responsibility:

- To follow the rules, policies, safety instructions, and procedures of Our Daily Bread:
 - Follow Food Safety regulations created by the USDA*
 - Maintain confidentiality on behalf of the guests of Our Daily Bread
 - Agree to a Criminal Background Check/ Screening
 - Agree to the Civil Rights Compliance in the Emergency Food Assistance Program
 - Adhere to our age requirements: Volunteers ages 6-16 can volunteer but must be accompanied by an adult
 - Volunteers are able to shop as guests but must come on a different day or time
- To be prompt and ready to work at the assigned time
- To give notice via email or phone if you will be unable to fulfill your responsibilities
- To perform your tasks to the best of your ability
- To only take items home that are in the specified volunteer surplus areas or verbally allowed by a staff member

*Food Safety Regulations, including acceptable expiration dates, are posted in the Warehouse at Our Daily Bread. Each volunteer **must** wash their hands before their shift begins. Our Daily Bread does **not** put any severely dented, open, unlabeled, or damaged food on its shelves, including homemade food. ALL food must be kept 6” above the ground.

**By volunteering at Our Daily Bread Food and Resource Center, you are assuming all risk of injury associated with your volunteer participation on the premises of ODB activities conducted off-site. By volunteering, you also release ODB and its representatives, sponsors and supervisors from any and all claims, causes of action, and liability arising from or relating to your activities as a volunteer.

***** Our Daily Bread FRC does NOT discriminate against any person. This institution (Our Daily Bread FRC) is an equal opportunity provider. Guests who also volunteer do not receive any special treatment.**

By entering our premise, you agree that ODB and its representatives may take photographs, videos, and other images of you, and you consent to ODB use of the photographs, videos and other images taken or produced.